

**Annual Performance Report  
Minnesota Workforce Information Grant  
PY 2012  
Executive Summary and Signature Page**

The enclosed report summarizes grant goals, accomplishments, partnerships, customer consultations, and recommendations for improvements or changes to the deliverables under the Department of Labor, Employment and Training Administration's (ETA) Workforce Information grant. Minnesota's grant for PY 2012 was \$610,066.

**Grant goal and strategies:** Support increased employment and sustainable economic growth in Minnesota.

- Contribute to state and local workforce investment system strategic planning, service delivery, and transformational efforts.
- Provide accurate and comparable data, information, and resources to support informed decision-making by job counselors, job seekers and businesses about the services, training, and career paths that lead to good jobs and growth.
- Provide actionable information, research, analysis, and interpretive studies to state and local policy makers to support the development of data-driven policies and service delivery strategies.

**Accomplishments:** All grant deliverables were met within time frame anticipated. Following is a summary of deliverables:

- *NEW* Produced two rounds of the Minnesota Hiring Difficulties Survey in collaboration with MNSCU.
- Populated the Workforce Information Database
- Produced short-term (updated quarterly) and long-term 2010-2020 employment projections
- Provided customer service through consultation and collaboration with WIBs, employer groups, education planners, legislators and others, the LMI website (500,821 pageviews), Helpline (close to 1,900 requests), presentations (over 140 presentations to 63,000 customers) and customer contact lists (4,269 subscribers)
- Maintained and enhanced LMI website
- Produced Job Vacancy Survey statistics twice annually
- Produced and publish regional occupational data
- Produced LMI publications *Minnesota Employment Review* (monthly) and *Minnesota Economic Trends* (quarterly).

Aggregate expenditures for the activities listed above exceeded the Workforce Information Grant by approximately \$365,000, including Regional Analysts salaries. LMI was able to obtain contracts of approximately \$365,000 from various sources for last program year toward these activities.

**Customer Consultations**

LMI used a variety of methods for customer consultation including feedback surveys at presentations and conferences and the Workforce Services employer survey. According to the Workforce Services survey, 97 percent of employer respondents were either very satisfied or satisfied that the labor market information they found was presented in a clear and understandable manner and 94 percent were either very satisfied or satisfied that the information met their needs.

**Recommendations for Improvements or Changes to the Deliverables**

We have identified three recommendations for ETA including providing support for an Employee Benefits Survey to support a better understanding of the impact of the Affordable Care Act and a Hiring Difficulties Survey to support the ongoing workforce alignment discussion.



State Workforce Agency Administrator

September 30, 2013

Date



State Workforce Investment Board Chair

September 30, 2013

Date

**Department of Employment and Economic Development**

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