

DEPARTMENT OF LABOR
Employment & Training Administration
Funding Opportunity Announcement
[FOA-ETA-18-02]
Amendment One

Reentry Projects (RP)

AGENCY: Employment and Training Administration, Department of Labor

ACTION: Amendment to FOA-ETA-18-02

SUMMARY: On April 4, 2018, the Employment and Training Administration (ETA) announced the availability of approximately \$82.5 million in grant funds authorized by Section 169 of the Workforce Innovation and Opportunity Act (WIOA), which authorizes research and evaluations to improve the management and effectiveness of workforce programs and activities. Projects funded under this FOA are also authorized under Section 212 of the Second Chance Act of 2007. This amendment to the FOA modifies language from Section IV.B.3.A, removes language from Section IV.B.4, modifies language in Section V.A and Section VIII.F, and adds directions for using American Community Survey data to identify poverty level in census tract target areas in Section VIII.

The document is hereby amended as follows:

Section IV.B.3.A Project Narrative

(1) Statement of Need

Old Text (text to be removed shown in bold):

Geographic Areas Served: **Applicants** applying as non-intermediary organizations must identify the target geographic area(s) that the project(s) will serve by providing a map as an attachment showing a contiguous target service area. This map must include a list of all targeted zip codes.

New Text:

Geographic Areas Served: Applicants applying as non-intermediary organizations must identify the target geographic area that the project will serve by providing a map as an attachment showing a contiguous target service area. This map must include a list of all targeted zip codes.

Section IV.B.4 Attachments to the Project Narrative

Removed Text:

f. All applicants must submit a Funding Opportunity Announcement Financial System Assessment. See Section V.B.2 for a sample template and additional instructions. This attachment does not impact the scoring of the application.

When submitting in <https://www.grants.gov>, this document must be uploaded as an attachment to the application package and specifically labeled “Financial System Assessment.”

Removed Text:

When submitting in <https://www.grants.gov>, this item must be uploaded as an attachment to the application package and specifically labeled “HUD Form 50153.”

Section V.A Criteria

(6) Budget and Budget Justification

Old Text:

The extent to which the budget narrative provides a detailed description of costs associated with each line item on the SF-424A. It should also include a description of leveraged resources provided (as applicable) to support grant activities. (3 points)

New Text (new text shown in bold):

The extent to which the budget narrative provides a detailed description of costs associated with each line item on the SF-424A. It should also include a description of leveraged resources provided (as applicable) to support grant activities. **Also, a minimum of five percent of total funds must be reserved for the 12-month follow-up period.** (3 points)

Section VIII.F Directions for Using the American Community Survey Data to Identify Poverty

Level of County Target Area:

Old Text (text to be changed shown in bold):

5. On the American Community Survey page, under “Refine Your Search Results,” type in “S1701 **2014** 5-Year” then click on <Go>.

New Text (changed text shown in bold):

5. On the American Community Survey page, under “Refine Your Search Results,” type in “S1701 **2016** 5-Year” then click on <Go>.

Old Text (text to be changed shown in bold):

26. If the overall poverty rates of the Counties you selected for each sub-grantee is above **30** percent, you are done. **You do not need to submit the map with your application, but you may need to use the zoom feature of the map at a later date to identify the streets that serve as the boundaries of the target area. In almost all cases streets forming the boundaries of Counties will be shown if you zoom in close enough. In a few cases the map will not show the name of a particular street and you will have to use a street map or actually drive through the target area to identify the boundary street.**

27. If the overall poverty rate of the County you selected is less than **30**, percent you may choose to go back and add or delete Counties. At the top right of the page with your table click on <Back to Advanced Search>. This will take you back to the page with the “Your Selections” box. Below the “Your Selections” box, click on <Geographies>. Then, at the top of the “Geographies” page, click on <Maps>. This will take you back to the map that you have been working on. Repeat Steps 11 and 14.

New Text (changed text shown in bold):

26. If the overall poverty rates of the Counties you selected for each sub-grantee is above **25** percent, you are done.

27. If the overall poverty rate of the County you selected is less than **25**, percent you may choose to go back and add or delete Counties. At the top right of the page with your table click on <Back to Advanced Search>. This will take you back to the page with the “Your Selections” box. Below the “Your Selections” box, click on <Geographies>. Then, at the top of the “Geographies” page, click on <Maps>. This will take you back to the map that you have been working on. Repeat Steps 11 and 14.

New Text Added in Section VIII

I. Directions for Using the American Community Survey Data to Identify Poverty Level of Census Tracts Target Area:

1. Begin at the Census Bureau web site at <http://www.census.gov>. (Note: The American Fact Finder does not support Microsoft Explorer.)
2. Sometimes there is a pop-up advertisement for Census Bureau products. If so, click on <X> to close the advertisement.
3. At the very bottom of the first page in the blue background under “Find Data,” click on <**American Factfinder**>.
4. On the American Factfinder page near the bottom of the page under “What We Provide,” click on <**American Community Survey Get Data**>.
5. On the American Community Survey page, under “Refine Your Search Results,” type in “**S1701 2016 5-Year**” then click on <Go>.
6. The following information will appear: “ID #: S1701” (Column 1); “Table, File or Document Title: POVERTY STATUS IN THE PAST 12 MONTHS” (Column 2); “Dataset: 2014 ACS 5-year estimates” (Column 3). Check the box for this data set.
7. On the left side of page, click on <**Geographies**>. The “Select Geographies” box will come up with four tabs: List, Name, Address, and Map.
8. Double click on <**Map**>. A map of North America will come up.
9. In the upper left corner of the map is a text box with an arrow that says "Find address or place." Type in the name of your city and click <Go>.
10. A list appears with the city you wanted included in the list as well as other places with the same name. Click on your selected city. A map of your city will come up.
11. Along the right side of the map is a series of icons. The third, which resembles three layers of tiles, is called <**Boundaries**>. Click on it, then select the 7th choice, <**Census Tracts**>. Make sure to click both boxes, then click on <**Update**> at the very bottom of the drop-down box.
12. After you click on <**Update**>, the map of your city will now display Census Tracts. You may need to close the <**Boundaries**> box to see the entire map.
13. You will probably need to zoom in on the map by clicking on the “+” at the top left of the map to make the Census Tract numbers legible. To pan around the map, click on the map and drag.
14. Click on the first icon on the right, which looks like an arrow pointing to a circle, called <**Select Geographies**>. Click on the down arrow under “**Select**” to open the pull-down menu, then select the 6th option, <**Census Tracts**>.
15. Next, select the first of the four shape boxes under the pull-down menu, labeled <**select using a pointer**>. Your cursor now becomes a pointer.
16. Move your pointer over the map and click on each desired Census Tract to be included in your targeted service delivery area. To conform to grant requirements, the Census Tracts that you select must be contiguous. At times you may need to zoom in further to see street boundaries.

17. The selected Census Tracts will appear gray on the map and be listed within the **<Select Geographies>** box on right, under the four shape boxes. To remove a Census Tract from the list, click on the blue **<X>**.
18. When you are satisfied with your selections, click on **<Add to Your Selections>** underneath the Census Tract listings. Your selected Census Tracts will now appear as yellow on the map.
19. Next, click on **<Topics>** located to the left of the map. A dialogue box will pop up. Just click on the **<X>** to close the dialogue box.
20. Then click on the title of the data file that you previously selected: **“Table, File or Document Title: POVERTY STATUS IN THE PAST 12 MONTHS”** (Column 2).
21. A table will display the poverty data for the Census Tracts that you selected. Use only the first row of data showing overall poverty numbers for each Census Tract. Use the first column, the total population of the Census Tract and the third column, the population below poverty. Use the directional arrows on the top of the table to move from Census Tract to Census Tract.
22. Do not look at the poverty rate of each Census Tract. Rather, create your own table using Excel with a column showing the total population of each Census Tract and a column showing the number in poverty in each Census Tract. Add up each column and divide the total number in poverty in all of the Census Tracts by the total population of all of the Census Tracts to compute the poverty rate of the entire target community for each sub-grantee. Include this information in the “Poverty and Crime Rate Table” when you submit your application.
23. To save your work thus far, click on **<Bookmark/Save>** at the top of the table. You will be given two choices – to either “Create Bookmark” or to “Save Query.” You may as well do both. First, copy the URL provided in the dialogue box and create a bookmark using your browser’s “Bookmarks” menu and the URL. Second, select **<Save Query>**. Click on **<Save>** when given the prompt and you will be given the chance to browse your computer’s files to get to the location where you want to save your work just as you would if you were saving any other document. Then hit **<Save>**.
24. If the overall poverty rates of the Census Tracts you selected for each sub-grantee is above 25 percent, you are done. You may need to use the zoom feature of the map at a later date to identify the streets that serve as the boundaries of the target area. In almost all cases streets forming the boundaries of Census Tracts will be shown if you zoom in close enough. In a few cases the map will not show the name of a particular street and you will have to use a street map or actually drive through the target area to identify the boundary street.
25. If the overall poverty rate of the Census Tracts you selected is less than 25 percent, you may choose to go back and add or delete Census Tracts. At the top right of the page with your table, click on **<Back to Advanced Search>**. This will take you back to the page with the **“Your Selections”** box. Below the **“Your Selections”** box, click on **<Geographies>**. Then, at the top of the “Geographies” page, click on **<Maps>**. This will take you back to the map that you have been working on. Repeat Steps 11 and 14.
26. You can proceed to add Census Tracts by clicking on additional points on the map and clicking on **<Add to Your Selections>**. To delete a Census Tract, simply click on the red **<X>** next to the desired Census Tract in the **“Your Selections”** box. As you add and delete Census Tracts, the Census Tracts included in the target area must remain contiguous.
27. Once you have added and deleted any desired Census Tracts, repeat steps 19 through 22 to access the table showing the poverty rates of your new set of Census Tracts. Again, click on **<Bookmark>** at the top of the table and select both **“Create Bookmark”** and **“Save Query”** to save your work.
28. To retrieve a Bookmark after you have saved it, simply go to your “Favorites” bar and click on the item. To retrieve a Query, go to: www.Census.gov. On the bottom of the

Census Bureau home page in the blue background under “Find Data,” click on <**American Factfinder**>. Then, in the bottom right hand corner of the American Fact Finder home page, click on <**Load Query**> and then click on the <**Browse**> prompt to find the work that you saved on your computer.

FOR FURTHER INFORMATION, CONTACT: Aiyana Pucci, Grants Management Specialist, Office of Grants Management, at pucci.aiyana@dol.gov.

Signed April 16, 2018 in Washington, DC by:

Melissa Abdullah
Grant Officer, Employment & Training Administration